



Welcome to the Meeting

Zoom Information and Meeting Etiquette:

- All attendees are muted when joining the meeting.
- Please unmute when you wish to speak, and mute again when you have finished.
- Take turns speaking and be patient! You can also use chat to ask questions, or raise your hand (click “participants” to access this feature).
- Those using phone audio will be unmuted during voting and discussion. If your phone has the manual option to mute, please use that feature when you are not speaking.
- If discussion moderation becomes necessary, the chair will mute all participants and call on speakers in turn, using the raise hand feature.
- The meeting will be recorded, beginning with the call to order.
- Flex sign-in is available via a shared document; please sign in for Flex via the link posted in chat.

Outcomes & Assessment Committee Meeting


May 6, 2022

Zoom:

<https://cccconfer.zoom.us/j/94166189721?pwd=U2o2NU05SzJSWHBsUUdudkpJcVFtQT09>

Action Items

- Minutes from April 1, 2022
- PLO Division Feedback Project Materials



Outcomes and Assessment Committee
Sarah Harris, Ph.D., Co-Chair
Angela Sanchez, Ph.D., Co-Chair
Spring 2022

Committee Members

Present: **Co-Chair:** Sarah Harris
Faculty Representatives: Aimee Ahle, Victoria Rioux, Josh Muller, David Jones, Craig Arnold, Jennifer Verissimo, William Reilly
Research Office: Ryan Barry-Souza
Academic Resources Specialist: Daniel Alvarado

Absent: **Co-Chair:** Angela Sanchez
Faculty Representatives: Manlia Xiong, Allison Vander Plaats, James McDonnell, Ambar Alvarez Soto

Outcomes and Assessment Committee
Friday, April 1, 2022
12:10 pm – 2:00 pm, Online

1. **Call to Order** – The meeting was called to order at 12:10 pm
2. **Comments/Questions**
 - a. **Regarding items on the agenda** – None.
 - b. **Regarding items not on the agenda** – David Jones will not be on the O and A Committee next academic year.
3. **Action Items**
 - a. **Review/ approval of minutes from March 4, 2022** – MSC Barry-Souza/Jones. No discussion. 7 approved. 0 no and 0 abstentions. Item approved.
4. **Information Items**
 - a. **Currency Report** – Sarah Harris presented the updated Currency Report. She provided information for each department/division and reminded the committee of important dates. Members discussed.
5. **Unfinished Business/Ongoing Business**
 - a. **ILO Update Draft** – Sarah Harris and David Jones shared that the GE Committee will delay updating the COS GE until they receive further guidance from the Chancellor’s Office regarding incorporation of Ethnic Studies into the GE. Members discussed the creation of a new ILO and/or new GELO. Once the O and A Committee has a draft of the ILO/GELO Revision, the committee will seek feedback via a district survey. Members discussed.
 - b. **PLO Division Feedback Project** – Victoria Rioux shared the assessment plan template for divisions to use to get caught up on their assessment. The template would be used during the 3-meeting plan but can be revised to fit the division’s needs. The Counseling division will pilot this plan and provide feedback. Members discussed.
6. **New Business**
 - a. **Dialogue Day Report** – Sarah Harris shared a report of the last Dialogue Day and proposed dates for next Dialogue Day. Members discussed.



Currency Reports

Unit Name	Course ID	Outcome Name	Outcome	Course Outcome Status	Ass
Discipline (SCI) - Natural Science NSCI	NSCI 131	Graphing	Given information and data gathered during a laboratory experiment, students will be able to graph the data and draw conclusions based upon all the information gathered.	Active	202
Discipline (SCI) - Natural Science NSCI	NSCI 131	Unit Conversions	Given a unit in the English system, students will be able to convert into metric.	Active	202
Discipline (SCI) - Natural Science NSCI	NSCI 131	Solving Math Problems	Given that many concepts in physical science can be described with mathematical equations, students will be able to use the equations to solve mathematical word problems related to the topic presented.	Active	202
Discipline (BUS) - Business BUS	BUS 100	Bus 100 Outcome #3	Given specific career presentation guidelines, students will be able to research, explain and present their chosen career at a 90% industry standard level.	Active	202
Discipline (BUS) - Business BUS	BUS 100	BUS 100 Outcome #2	Given a professional interview scenario, students will be able to demonstrate personal communication skills with zero grammatical errors and utilizing proper verbal communication techniques at a 90% industry-standard level for use in planning and preparing for a business career.	Active	202
Discipline (BUS) - Business BUS	BUS 100	BUS 100 Outcome #1	Given a student's specific interests, skills, and abilities, students will be able to create a complete professional portfolio specific to the desired career goal with 80% accuracy or better and meeting current industry standards	Active	202
Discipline (LARTS) - American Sign Language ASL	ASL 002	1. Sign Production	Given a statement or question about a concrete object, students will be able to respond using appropriate signs and classifiers. Students will use appropriate facial expressions for negative and positive answers. Students will demonstrate competency by producing adequate responses with little interference in communication.	Active	202
Discipline (LARTS) - American Sign Language ASL	ASL 002	1. Sign Production	Given a statement or question about a concrete object, students will be able to respond using appropriate signs and classifiers. Students will use appropriate facial expressions for negative and positive answers. Students will demonstrate competency by producing adequate responses with little interference in communication.	Active	202

Ongoing Business

- ILO Update Draft
 - 45 Respondents
 - Broad approval to adopt updated outcomes
 - Most 80 – 88% Adopt as-is
 - Highest approval Specialized Knowledge at 90%
 - Lowest were Subject Requirements (71%) and Global Learning (75%)
 - Next highest survey category was to recommend revisions
 - Feedback comments incorporated in suggested revisions provided to committee



To: Dr. Sarah Harris & Dr. Jennifer Vega La Serna, Co-Chairs Outcomes & Assessment Committee
From: Dr. Mehmet "Dali" Ozturk, Dean, Research, Planning and Institutional Effectiveness

Date: April 25, 2022
Subject: Institutional Learning Outcomes Feedback Survey Report

District-wide feedback is valued and it is integral to our improvement efforts at the College of the Sequoias (COS). During Spring 2022, COS full-time and adjunct faculty were invited to participate in the *Institutional Learning Outcomes Feedback Survey* of which 45 participated between April 4, 2022 and April 22, 2022. This survey provided faculty members an opportunity to provide feedback on the Outcome and Assessment Committee's newly proposed General Education Learning Outcomes (GELOs) and Institutional Learning Outcomes (ILOs). The feedback received from faculty is valuable for the continuous improvement efforts at COS.

Attached for your review and use, is the Institutional Learning Outcomes Feedback Survey Report with comments.

The survey report only provides results in the aggregate so that the privacy of the respondent is protected. Disclosure of the personally identifiable information to unauthorized parties violates the Family Education Rights & Privacy Act ([FERPA](#)). It is expected that employees/administrators exercise the privilege of using such data/information with care and integrity, and protect the confidentiality and privacy of individuals. Please use this information only for its intended purpose and handle it in a professional and careful manner as required by the District's General Ethical Standards ([COS AP 3050](#)). If the survey results and comments indicate that there may be a personnel issue that requires attention, please contact your immediate supervisor and Human Resources (HR), as appropriate.

The Office of Research, Planning and Institutional Effectiveness is happy to provide assistance with interpretations of the survey results, if needed. For additional survey data and analysis, please submit a Data/Research Request Form: <http://www.cos.edu/About/Research/Pages/Data-Request-Form.aspx>

Sincerely,



Dr. Mehmet "Dali" Ozturk
Dean, Research, Planning and Institutional Effectiveness

ILO/GELO Updates

- Next Steps:
 - Approval of revised draft (if appropriate) in O&A and GE Committees
 - Updated outcomes sent to Academic Senate for review
 - Begin discussion of updated survey items and assessment process for new outcomes

New Business


- Fall Convocation Training
 - Three sessions scheduled (One assessment, One curriculum, One shared)
 - Assessment 101: August 8, 11- 12
 - Equity Data and Assessment: August 9, 9 – 10
 - Intro to Cultural Curriculum Audit: August 9, 10 – 12
 - Presenters are needed for Assessment 101 - contact me to volunteer or suggest faculty presenters

New Business

- End-of-Year Report
 - 7 Survey respondents, 100% agreement on all effectiveness measures
 - Survey comments include suggestions to:
 - update the TracDat manual or transition to a more effective system,
 - provide additional training specifically for new faculty, and
 - continue the work begun this year on PLO assessments and updated GELOs.

O&A Committee

End-of-Year Report



Committee - Outcomes and Assessment

Purpose Statement: (1) Make recommendations to the Academic Senate on student learning outcome assessment
 (2) Monitor the development and assessment of student learning outcomes
 (3) Recommend and/or provide training for faculty, staff, and administrators related to the development and assessment of student learning outcomes

Membership: Co-Chairs:
 Angela Sanchez
 Sarah Harris

Representatives:
 Allison Vander Platts-AG
 Craig Arnold-BUS/WEXP
 Victoria Rioux-CFS
 Vacant-ENGL
 James McDonnell-FINA
 William Reilly-I&T
 Aimee Ahle-LANG
 Manlia Xiong-LIBR
 David Jones-MATH
 Vacant-NURS
 Joseph D'Agostino-PE
 Jennifer Verissimo-SCI
 Josh Muller-SOCS
 Ambar Alvarez Soto-STSV
 Ryan Barry-Souza-Research Office

Initiatives	Evaluations	Results	Actions
<p>Standard Business - The committee will complete routine business as described in our bylaws, including the annual review of the governance survey.</p> <p>Initiative Status: Active Academic Year: 2015 - 2016, 2016 -</p>	<p>Directly related to Outcome</p>	<p>Report Type: End-of-Year Result: Satisfactory The committee met eight times over the course of the academic year and successfully completed routine business. All committee documents, including minutes and agendas, are available on the committee website.</p>	

05/02/2022
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New Buisness

- Fall Meeting Logistics
 - Tule 509 is available for meetings – this is a Hyflex room
 - Please share your preference for meeting attendance in fall (Online or In-Person)
 - If you are stepping off of the committee in fall – thank you for your work! Please encourage your Division to select a new appointment and share that info with me for Fall.

Have a Great Break!

